

PRESENT

Mayor Pro Tem Lynn Bowers
Commissioner Kathy Carter
Commissioner Doug Howard
Commissioner Rodney Williams
Mayor May*

(5)
(0)

ABSENT

The meeting was called to order by Mayor Pro Tem Bowers. The Invocation was given by Sandra Murphree, Associate Pastor, First United Methodist Church. The Pledge of Allegiance was led by John Hammond.

Following roll call, it was moved by Commissioner Williams, seconded by Commissioner Carter, that the reading of minutes for January 22, 2007 Regular Meeting; February 5, 2007 Special Meeting; February 12, 2007 Special Meeting; February 12, 2007 Work Session; and February 15, 2007 Work Session be dispensed with and the minutes be approved as presented. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Carter, Howard and Williams, and Mayor Pro Tem Bowers (4). Voting against the motion were none (0). The motion was thereupon adopted.

“AN ORDINANCE APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR 2006 - 2007 GRANT FUNDS” was presented and read. This Ordinance had its first reading on January 22, 2007. It was moved by Commissioner Carter, second by Commissioner Williams, that the Ordinance be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Carter, Howard and Williams, and Mayor Pro Tem Bowers (4). Voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 2, 2007 Series).

(* Mayor May arrived)

“AN ORDINANCE ESTABLISHING AN EXEMPTION FROM PAYMENT OF OCCUPATIONAL LICENSE TAX” was presented and read. This Ordinance had its first reading on January 22, 2007. It was moved by Commissioner Carter, second by Commissioner Williams, that the Ordinance be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 3, 2007 Series).

“AN ORDINANCE APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR 2006-2007 GRANT FUNDS” was presented and read.

“AN ORDINANCE AMENDING ORDINANCE NO. 8, 1983 SERIES BY AMENDING THE CITY OF FRANKFORT ZONING ORDINANCE - ARTICLE 13, SECTION 13.11 PERMITS OF THE CITY OF FRANKFORT'S ZONING ORDINANCE” was presented and read.

“AN ORDER AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR A GRANT UNDER THE SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT: A LEGACY FOR USERS (SAFE-TEA-LU)” was presented. It was moved by Commissioner Howard, seconded by Commissioner Bowers, that the Order be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted (Order No. 1, 2007 Series).

“AN ORDER COMMITTING THE LOCAL SHARE OF FUNDS NECESSARY TO SECURE A SECTION 5311 GRANT APPLICATION” was presented. It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Order be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted (Order #2, 2007 Series).

“RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR 2007 TE-21 GRANT FUNDS AND DESIGNATING THE MAYOR TO EXECUTE ALL DOCUMENTS PERTAINING TO THIS GRANT” was presented. It was moved by Commissioner Howard, seconded by Commissioner Carter, that the Resolution be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 2, 2007 Series).

“RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR 2007 SAFE ROUTES TO SCHOOL GRANT FUNDS AND DESIGNATING THE MAYOR TO EXECUTE ALL DOCUMENTS PERTAINING TO THIS GRANT” was presented. It was moved by Commissioner Carter, seconded by Commissioner Bowers, that the Resolution be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 3, 2007 Series).

“RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR 2007 TE-21 GRANT FUNDS AND DESIGNATING THE MAYOR TO EXECUTE ALL DOCUMENTS PERTAINING TO THIS GRANT” was presented. It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Resolution be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 7, 2007 Series).

Consent Agenda

The following miscellaneous and personnel items were presented:

- 6.1 Authorized renewal of a Memorandum of Agreement for use of the two Sower soccer fields at Capitol View Park, between the City of Frankfort and the Frankfort Soccer Alliance; Frankfort Soccer Alliance to make an annual payment of \$2,500 to the City for maintenance costs (Parks and Recreation);
- 6.2 Authorized renewal of the Memorandum of Agreement for use of facilities between the City of Frankfort and the Frankfort Youth Football League; Frankfort Youth Football League to make an annual payment of \$2,500 to the City for maintenance costs (Parks and Recreation);
- 6.3 Authorized renewal of the Memorandum of Agreement for use of two soccer fields at Capitol View Park, between the City of Frankfort and the Young Men's Christian Association (YMCA); YMCA to make an annual payment of \$2,500 to the City for maintenance costs (Parks and Recreation);
- 6.4 Authorized purchase of 2007 Chevrolet Silverado 2500HD 4WD Crew Cab 153" truck from Bob Hook Chevrolet, Inc. of Louisville through State Contract Pricing; funds are available in Account No. 300.68.56550; cost will be \$24,776 from Bob Hook Chevrolet, Inc. of Louisville under State Price Contract #C-05297095 (Sewer Department);
- 6.5 Approved payment of operating expenses for Paul Sawyer Library building from the Contingency Fund Account; Total estimated cost of \$20,000 includes payment of property insurance, utilities and routine maintenance; funds are available in Account No. 100-95-53295 (Finance);
- 6.6 Authorized payment to the Property Valuation Administrator (PVA) for 2006 City of Frankfort Ad Valorem Property Tax Assessment; this annual fee is established by KRS 132.285 for the use of county assessment services for determining the 2006 City ad valorem tax values; cost of \$40,000 is budgeted in Account No. 100-50-53295 (Finance);
- 6.7 Approved a Revised Engineering Services Contract with HMB Professional Engineers, Inc. for design and construction administration services associated with the widening of US 421 by the Kentucky Transportation Cabinet (KTC) and an Agreement between the City of Frankfort and the Cabinet; Change Order requested by KTC for \$28,292.29, raising total contract amount to \$66,927.80; costs reimbursed by KTC (Sewer Department);

- 6.8 Authorized renewal of current Lease Agreement with Michael L. Harrod, for leasing 35 acres of pastureland on the northeast end of Capitol View Park; Lease Agreement for a period of (5) five years from January 1, 2007 and ending December 31, 2011; property has been leased since 1777 for grazing purposes; no financial cost to the City (Parks and Recreation);
- 6.9 Authorized a Letter of Commitment to Renaissance on Main for Frankfort to continue in their program for 2007 letter of commitment required by Renaissance On Main for City and DFI funding eligibility (Special Projects).
- 6.10 Authorized waiver of payment of the Payment In Lieu of Taxes (PILOT) in the amount of \$13,510 for the Frankfort Housing Authority for the year 2006 (Finance);
- 6.11 Declared as surplus (1) one 72” Diesel Exmark Zero Turn Mower,CVP 00488, Serial Number 296780; cost of a new 72” Fuel Injected Exmark Zero Turn Mower is \$9,500.00, with a trade in amount of \$2,000, for a total cost of \$7,500; funds budgeted in Account No. 100.80.56550 (Parks and Recreation);
- 6.12 Confirmed the purchase of one Dodge 3500 Sprinter Cargo Van; van was purchased from Freedom Dodge at a cost of \$35,952; This is a technical correction of December 15, 2006 Board action to clarify that a 3500 Cargo Van was the model purchased; funds were drawn from the Police Department Asset Forfeiture US Justice Account (Police Department);
- 6.13 Awarded a bid to Red River Ranch, Inc. for a three-year yard waste grinding contract; cost savings of \$20,000/year expected; funds available in Account No. 100.65.53295 (Public Works);
- 6.14 Authorized termination of an agreement entered by the City of Frankfort with Frankfort Electric and Water Plant Board (FEWPB) on December 15, 2005 and to enter into a new network agreement to provide computer network linking services and Internet access and maintenance for the City; contract will allow continual sharing of data resources; monthly cost reduction from \$2,779 to \$1,082 (Information Technology);
- 6.15 Authorized amending Engineering Services Agreement No. 10 with HMB Engineers for the East Main Outlet (EMO) Project; extension to be for an additional 90 days; funds available in Account No. 635-00-51100; cost of \$60,585 will be deducted from the construction contract amount and not increase the overall project cost (Public Works);
- 6.16 Authorized contract award to Kenny, Inc. for the construction of the Ozone Contactor System Equipment Vault to house the static mixers for the Ozone Replacement Project; contract cost to be \$197,115; funds are available in Account No. 300.68.56550 (Sewer Department);
- 6.17 Awarded a contract to the Flint Group for lobbying and funding services; cost to be \$4,000 per month plus a monthly \$300 administrative fee; funding available in Reserve for Contingency Account No. 100.95.53295 (City Manager);
- 6.18 Approved the following personnel actions:
 - Appointment of Peggy D. McMillan to Telecommunicator, effective 2-27-07 (Communications);
 - Appointment of Dustin A. Moran to Patrol Officer I, effective 3-13-07 (Police Department);
 - Appointment of David M. Ingle to Patrol Officer I, effective 3-13-07 (Police Department);
 - Appointment of Gene L. Wilburn to Firefighter I, effective 3-13-07 (Fire Department);
 - Appointment of Jonmark R. Rhody to Firefighter I, effective 3-13-07 (Fire Department);
 - Confirmation of Mark Craycroft to Firefighter I, effective 1-25-07 (Fire Department).

Following brief discussion, it was moved by Commissioner Williams, seconded by Commissioner Carter, that the Consent Agenda as presented be approved. All members being present, the motion to approve the consent agenda was adopted without objection.

Board Appointments

It was moved by Commissioner Carter, seconded by Commissioner Bowers, to accept the Mayor’s recommendation to appoint Venita Bright to fill a vacancy on the Forestry Advisory Board, ending 5-8-09; to reappoint Raymond Carter to the Civil Service Board for a four-year term ending 2-28-11; and to reappoint Corey Bellamy to the Civil Service Board for a four-year term ending 2-28-11. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Old Business

Commissioner Carter requested that the Flint Group’s monthly reports be submitted to the Board. There was no objection.

It was moved by Commissioner Howard, seconded by Commissioner Bowers, that the City establish a nine-member taskforce to study potential uses for and upgrades of the Paul Sawyer Library Building and develop recommendations for use. Following discussion, the motion was withdrawn, and without objection, the issue to discussed at the March Work Session.

New Business

It was moved by Commissioner Howard, seconded by Commissioner Carter, that a conditional offer of employment be made to Kenneth M. Keith for a Patrol Officer I, Police Department, contingent upon successful completion of physical, psychological, polygraph and drug screen examinations. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

Citizen Comments

Diana Looney commented regarding the length of the consent agenda, the Flint Group contract, and commended Public Works Director Jeff Hackbart for the E-SCRAP program. Discussion followed concerning Consent Agenda items.

Terry Sutton commented regarding city property at 101 Curator Court, and distributed information to the Board on the amount of City funds spent on that property. At Commission request, Bill Scalf commented regarding various sewer issues with that property.

Commissioner Comments

Commissioner Bowers encouraged citizen support for Big Brothers/Big Sisters Bowl for Kids Sake. Commissioner Carter commented concerning recent plant layoffs in Franklin County and the Chamber of Commerce job fair planned for August; commented that preliminary approval of Kentucky Development Finance Authority funding had been made for a new Frankfort business and final approval of Economic Development Grant funding had been awarded for expansion of Monoplast; encouraged citizens to recycle; commended Frankfort Police Captain Ray Kinney; and commended Parks and Recreation Department for an informative annual report. Commissioner Howard commended and thanked Frankfort Fire and Police personnel for their professionalism and assistance during a recent family emergency.

It was moved by Commissioner Bowers, seconded by Commissioner Howard go into closed session per KRS 61.810 (1)(c), litigation. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Howard, seconded by Commissioner Bowers that the meeting return to open session. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

It moved by Commissioner Howard, seconded by Commissioner Williams, that the meeting adjourn. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted, and the meeting adjourned at 7:09 p.m.

Mayor

Attest:

City Clerk